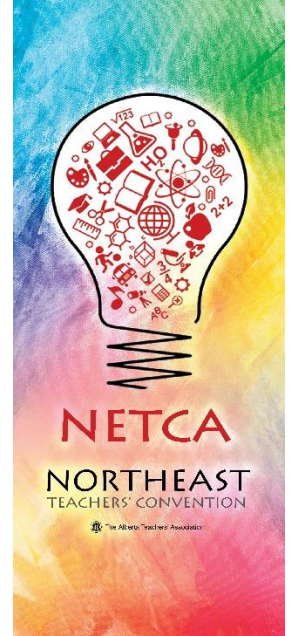


February 14 & 15, 2019

Exhibit Application Form

Complete and mail or email along with
payment to:

**Diane Padlesky,
NETCA Exhibits Chair
Box 278
Vilna, AB T0A 3L0
exhibits.netca@gmail.com**



Company: _____

Contact Person: _____

Address: _____

City: _____ **Province:** _____

Postal Code: _____

Business Phone: _____

E-MAIL: _____

Name of person attending NETCA (if different from above):

E-MAIL: _____

DISPLAY REQUIREMENTS:

Please note: Exhibit space sizes will vary (with 1 or 2 - 2x8 or 2x6 tables). Every attempt will be made to accommodate your exhibit needs.

Booth / Table Rental Rate: \$450.00 (G.S.T. Included)

Any changes in booth requests must be communicated to the Exhibits Chair by January 15, 2019. Changes made during setup will incur an extra cost. All nonprofit organizations will be charged the same fees as other organizations.

Electrical outlets are not included in this price.

Electrical Service is handled by GES. Please order through GES directly and pay them directly. For electrical and lighting needs contact:

Cori McNutt | Account Manager
Main [780.469.7767](tel:780.469.7767) | Fax [780.469.1619](tel:780.469.1619)
Direct [780.577.4531](tel:780.577.4531) | Mobile [780.220.0792](tel:780.220.0792)
6292 – 50th Street
Edmonton, AB T6B 2N7 ges.com | cmcnutt@ges.com

Exhibit Criteria

All exhibitors must clearly state what is going to be sold or promoted. **Preference will be given to vendors who promote the teaching profession or public education.** Please provide a detailed description of either the merchandise you are selling or displaying, or services you provide.

- **Security** will be provided Wednesday and Thursday nights starting at 4:00.
- **Set up** will begin on Wednesday afternoon (time TBD) and is to be completed by 8:30 pm.
- **Exhibit Hours** will be as follows: Thursday - 8:00 AM to 4:30 PM and Friday - 8:00 AM to 1:30 PM. Take down will begin at 1:30 PM on Friday.
- **Accommodation:/Meals** All displayers will be responsible for making their own room reservations and for arranging their own meals.

Draws: Please Circle one of the following. Your company will:

- A. Contribute merchandise to NETCA general draws.
- B. Be doing an independent draw.
- C. Not be participating in a draw this year.

Invoice

This page is your invoice for accounting purposes.

**In Account with
Northeast Teachers' Convention Association
(Please complete as required)**

# of Tables requested:	Basic Cost (GST included)	Total remitted	Cheque #
	@ \$450.00 =		
Your fee includes 1 or 2 2x6 or 2x8 tables and two chairs per table with black skirting. Special requests:			

**Make cheque or money order to:
Northeast Teachers' Convention Association.**
Method of payment is cheque, cash or money order only. We are not setup for credit card payment.

Electrical Requirements: Please order directly through GES. See GES contact information on page 1

NETCA GST Number: R125143610

WAIVER OF RISK AND AGREEMENT TO INDEMNIFY (Complete sections in blue)

WHEREAS the **Northeast Teachers' Convention Association** (" the Lessee") has secured by way of Lease Agreement with Silverbirch Hotels (the "Owner") space in the building municipally described as The Doubletree by Hilton West Edmonton and;

WHEREAS the Lessee has agreed for good and valuable consideration to sublease space within the Convention Premises to the [Third Party Exhibitor] (the "Sublessee") according to the terms and conditions set forth in the attached sublease agreement (the "Sublease");

In consideration of the mutual covenants set forth in the Sublease and herein contained, the parties agree as follows:

Disclaimer

1. Under no circumstances shall (**Silverbirch Hotels or**) the Lessee (**Northeast Teachers' Convention Association**) be liable for any injury, loss, risk or damage suffered by the Sublessee arising out of or in any way related to the Sublessee presence upon, use or occupation of the Convention Premises, howsoever caused including by reason of any act, omission or negligence on the part of the Lessee, its employees, servants, agents, officers, officials, members or representatives.

Waiver and Agreement to Indemnify

2. The Sublessee accepts responsibility for all property displayed, authorized to be displayed or brought on to the Convention Premises by the Sublessee. All liability for loss or damage of any kind whatsoever and howsoever arising in respect of such property shall be at the sole risk of the Sublessee and the Sublessee hereby waives and releases the Lessee, (*the Owner, and their respective*) and its employees, servants, agents, officers, officials, members or representatives from any and all manner of action, cause(s) of actions, claims, demands, costs or expenses of any kind in relation to such property howsoever caused even if by reason of an act, omission or the negligence of the Lessee (*the Owner or their respective*) its employees, servants, agents, officers, officials, members or representatives.

3. The Sublessee agrees to indemnify and save harmless the Lessee (*the Owner and their respective*) and its employees, servants, agents, officers, officials, members or representatives from and against any and all losses, claims, actions and judgments brought against them or against the Sublessee by reason of any act or omission of the Sublessee or its employees, servants, agents, officers, officials, members or representatives arising as a result of or in any way connected with the Sublessee presence upon, use or occupation of the Convention Premises.

4. The furnishing of any assistance or service on the part of the Lessee (*and/or the Owner*) or its (*their respective*) employees, servants, agents, officers, officials, members or representatives shall not be construed as an assumption of responsibility,

obligation or duty in respect of the property of the Sublessee, which at all times shall remain the sole risk of the Sublessee; nor shall it operate to absolve the Sublessee from any responsibility or liability for loss or damage occasioned, arising out of, or in any way related to the Sublessee presence, or the use of the Sublessee property, on the Convention Premises.

5. The Sublessee agrees to comply with applicable privacy legislation in relation to any personal information supplied to the Sublessee by the Lessee.

The Sublessee has read the terms of this Agreement and accepts same. It is further acknowledged by the Sublessee that the terms of this Agreement shall be binding upon its successors and assigns.

WHEREAS the parties have hereunto set their hands and seals this

_____ day of _____, 20_____.

Sublessee (Exhibitor)

Lessee (NETCA)

Per: _____ **Per:** _____

Appendix C.1

WHEREAS The Northeast Teachers' Convention Association (the "Lessee") has leased space municipally described as The Doubletree by Hilton West Edmonton from Silverbirch Hotels as Owner on those terms and conditions set forth in the attached Lease Agreement; and

WHEREAS the Owner appreciates that the Lessee is desirous of subletting space to third party exhibitors("the Sublessees") and is agreeable to same on the terms and conditions set forth in the attached Lease Agreement,

The Parties hereby agree that in consideration for the Lessee agreeing to secure from the Sublessees a Waiver of Risk and Agreement to Indemnify in favour of both the Owner and the Lessee, the Owner agrees that in no event shall the Lessee be liable to the Owner for:

1. personal injury of any kind whatsoever;
2. loss or damage to the Convention Premises including any loss of use thereof; or
3. loss or damage to personal property located upon the Convention Premises, including any loss of use thereof, arising from any act or omission, including negligence, on the part of the Sublessees, their employees, agents or officers arising out of or in any way related to the Sublessees' presence upon, occupation or use of the Convention Premises.

Where the terms and provisions of this Agreement conflict with those of the attached Lease Agreement, the terms and provisions of this Agreement are to govern.

IN WITNESS WHEREOF the parties have hereunto set their hands and seal this

_____ day of _____, 20_____.

Lessee (NETCA)

Owner (Silver Birch)

Per: _____

Per: _____

[Northeast Teachers' Convention Association Contract for Exhibitor Services](#)

TERMS AND CONDITIONS

1. The following terms and conditions form part of, and are to be read in conjunction with, the terms contained in the Application Form.
2. For the purpose of these provisions:
 - (a) "Exhibitor" means the party named as the **exhibitor** in the Application Form requesting exhibit space(s);
 - (b) "Association" means the **Northeast Teachers' Convention Association** of the Alberta Teachers' Association.
 - (c) "Event" means the **Northeast Teachers' Convention** in Edmonton, Alberta on February 14 & 15, 2019.
3. The Application Form must be returned to the Association by no later than 60 days prior to the first day of the Event.
4. Any Application Form that is returned to the Association which is not accompanied by a signed copy of these terms and conditions and a cheque for the full amount owing for the exhibit space(s) requested by the Exhibitor in the Application Form will be considered void.
5. Any cancellations by the Exhibitor must be done by notice in writing and received by the Association by no later than 90 days prior to the first day of the Event.
6. If the Exhibitor cancels its appearance, but does not do so in accordance with the procedure set out above, the monies that the Exhibitor paid to the Association for the exhibit space(s) will not be refundable.
7. Other than those items listed in the Application Form, the Association will not be

responsible for the provision or cost of any materials, supplies or services used or required by the Exhibitor in connection with the exhibit space(s).

8. Except as otherwise provided in this agreement, the Association will not be responsible for any special, incidental or consequential damages in any circumstances, including circumstances arising from the Association's cancellation of the Event or the exhibit space(s) for any reason or at any time whatsoever.

9. The Association reserves the right to refuse any application for any reason up to 60 days prior to the first day of the Event, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will be refunded to the Exhibitor by no later than 60 days after the Event.

10. The Association reserves the right to cancel the Exhibitor's exhibit(s) at any time before or during the Event, if, in the opinion of the Association, the exhibit is not an accurate reflection of the description of the exhibit(s) that the Exhibitor provided in the Application Form, in which case the monies that the Exhibitor paid to the Association for the exhibit space(s) will not be refundable.

11. If the Association cancels the Event or the Exhibitor's exhibit(s), the Association may, in its discretion, compensate the Exhibitor for all or part of the costs that the Exhibitor incurred in preparation for the Event or otherwise. Such compensation by the Association shall not be construed to be a waiver of the Association's rights under clause 3 of this disclaimer or otherwise stop them from relying on those rights.

12. By signing below, the Exhibitor acknowledges that it has read these terms and conditions in full and understands that they form part of the application and agreement for the provision of exhibit space at the Event.

Exhibitor Name: _____

Address: _____

Exhibitor Phone #: _____

Signature: _____ Date: _____